

Policy Statement

POLMAI_General_Health & Safety Statement_v2.0624



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Contents

PART 1: Statement of Intent	2
Our Health & Safety Policy:	2
PART 2: Responsibilities for health & safety	3
1. Overall and final responsibility for health & safety:	3
2. Day-to-day responsibility for ensuring this policy is put into practice:	3
3. To ensure health and safety standards are maintained/improved, the following people have responsibility in the following areas:	3
PART 3: Arrangements for health & safety	4
Risk Assessment:	4
Training:	4
Consultation:	4
Evacuation:	4

PART 1: Statement of Intent

This is the health & safety policy statement of:
Absolute Plumbing & Maintenance Limited.

Our Health & Safety Policy:

The Health, Safety and Wellbeing of our colleagues and customers is of greatest importance to APM to ensure our workplace remains a safe and healthy environment, this includes being aware of and actively avoiding:

- Work-related accidents and ill-health
- Specific workplace risks being undocumented / unmanaged
- Lack of awareness or accessibility of specific safety training and / or equipment (including ladder risk assessment, safety and working at height safety equipment)
- The availability or improper use of personal protective equipment provided
- The poor management and transportation of hazardous substances
- Awareness of the identification and management of asbestos when found in client properties
- Risks of fire and the procedures for reporting and tackling fire-related situations
- Risks brought about from plant, machinery and equipment including travel in company vehicles

Through proper and diligent management of these risks, we can create a safe management environment and work culture for all colleagues and customers with each team member having a shared and equal responsibility for managing health, safety, and wellbeing in the workplace.

Absolute management team maintain full accountability for the provision of information, tools, and systems to help manage and ensure health and safety is maintained and wellbeing of all is paramount whilst we operate within the workplace, in public and on client's properties.



SIGNED

Andrew Prest

PRINT NAME

1st June 2021

DATE

5th June 2024

REVIEW DATE

PART 2: Responsibilities for health & safety

1. Overall and final responsibility for health & safety:

Accountable: Andrew Prest (Director)

Responsible: All team members

Absolute Plumbing & Maintenance Limited is accountable in its duties to ensure adequate and appropriate provision of information, tools and systems to help manage and ensure health and safety is maintained and wellbeing of all is paramount whilst we operate within the workplace, in public and on client's properties. All team members are expected to familiarise and utilise these policies, and to take personal pro-active action when risks or issues are identified in the avoidance of any potential health, safety or wellbeing incidents or occurrences.

2. Day-to-day responsibility for ensuring this policy is put into practice:

Accountable: Sean Wheatley (Team Leader)

Responsible: All team members

The team manager assumes responsibility for ensuring the team are aware and in receipt of all relevant guidance, information, and tools to ensure the capable management of health, safety, and wellbeing risks. All team members will assume responsibility for applying these guides and tools to effectively management the health, safety and wellbeing of themselves, colleagues, and those around them, this includes managing on-site client properties and safe driving in company vehicles.

3. To ensure health and safety standards are maintained/improved, the following people have responsibility in the following areas:

Andrew Prest:

- Health, Safety & Wellbeing Policy Review, Updating and Implementation
- Monitoring H&S, Recording Issues, Concerns & Incidents, Reporting (where applicable)

Sean Wheatley:

- Risk Assessments, PPE Provisions, Safety Equipment Identification, Review & Deployment
- Team Communication / Awareness & Training
- Sickness reporting and ill-health investigation

4. All employees should:

- co-operate with supervisors and managers on health and safety matters.
- take reasonable care of their own health and safety; and
- report all health and safety concerns to an appropriate person (as detailed above).

PART 3: Arrangements for health & safety

Risk Assessment:

Key tasks and known risks are subject to risk assessment and mitigation where practicable
Risk assessments dated and reviewed at appropriate frequency to ensure information and guidance is relevant, reflective of current legislation and safe working practices.
Specific risk assessments maintained covering 3rd party client properties which include lone-working, dog/animal awareness, drug paraphernalia and conflict management.

Training:

We maintain a process for staff and subcontractor health and safety induction and provide appropriate task-specific training (including working at height, electrical safety, hazardous substances, safe driving practices and asbestos awareness)
We provide and maintain appropriate task-specific PPE
We make suitable arrangements for lone working, out of hours and working remotely.

Consultation:

Weekly team huddles to facilitate communication of risks and changes to assessments / procedures
Open channels for the confidential reporting of health, safety and wellbeing concerns directly to management

Evacuation:

Escape routes identified, planned, communicated, and signposted both on-site and within risk assessments (where appropriate)
Evacuation plans (when appropriate) tested at regular intervals and clearly marked to ensure awareness and adherence to policy and procedure.